

KINGSVILLE TOWNSHIP TRUSTEES REGULAR March 25, 2020

The regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. No minutes were available.

The fiscal officer, Sarah Patterson was sworn in by Karl Brunell, Chairman.

CORRESPONDENCE: 1) Mike Cliff reviewed the COVID 19 options to gather information. The prosecutor's office warned township residents about scams. For additional information go to FDA or CDC websites. If you receive an email, make sure you do a fact check prior to sending to anyone.

FINANCIALS: No transfers. Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

DEPARTMENT REPORTS:

Road/Service: The trustees told the road department how nice the park and cemetery's look. The blower/vac must be working out great. Chris Bradek, Road Super., said that the power washer was here and working good as well. There are some trees on Mill Street that need trimmed or removed. Received quotes from Roesch of \$4000.00, Brobst of \$1800.00 and no response from Randolph at this time. Chris thought that we should ask OPWC for an extension for the Fox Road project due to the personnel changes that have happen this last year. The line and grade drawing for Fox Road are in. The road department has marked trees that will need to be removed prior to work starting and the trustees would like Chris to call Brobst for that project. The road department need to know if the home owners want to keep the wood or would like the wood chips. The township will also need to know if homeowners want their ditches filled in during this project. The homeowner would purchase the tile and dirt and the road department would do the work. The portion of Fox Road being done is .93 miles and the road needs aligned and dirt road needs looked out. Center of roadway is way off. A work session will need to be scheduled to decide the best option for moving forward. Chris thought that a meeting with Fox Road residents would be a good idea to let them know what the township's plan is. At least a letter. Mike Cliff made a motion to have a work session on Monday, March 30 at 4:00 pm and then follow with a letter to the residents. Karl Brunell seconded the motion; all yes. Mike to contact the paper regarding work session. Election Day was rescheduled for June 2. Chris reported to the Board of Elections that some of our voting booth were in need of repair or replacement. Kingsville was placed on the list for new ones. The signs that were ordered are in. The township got 6 STOP signs. All of the road signs need replaced. Jim mentioned that ODOT was going a sign grant but the schedule was not out at this time. The one ton needs new tires. The CAT loader needs over \$1700 of preventative maintenance done on it. \$500 alone just for filters. Chris believes that there are 13 or so filters on it. The credit card spending limit for US Bank is \$500.00 per purchase and Northwest it is \$1000.00 per purchase. The boom mower is in need of repairs. The dashboard is obsolete but could possibly be fixed or another one found. All of the pins and bushings are shot. The trustees asked Chris to come up with hard numbers for repair versus replacement. The shop inventory needs updated. Pins, fuses, machine screws, fittings, hydraulic fittings etc. The trustees asked Chris to look into cost from Mid-West, Fastenal and Lake Shore for a cabinet. The salt bid needs to be placed before April 24. The township is using 2 parts grit to 1-part salt. Chris thought we should try next season with 1-part grit to 1-part salt. Mike Cliff made a motion to purchase 300 tons of salt. Jim Branch seconded the motion; all yes. The paper was signed and Chris will get it turned in. Chris asked the trustees if they would be doing an Aggregate stone bid this year. He would like to spray the driveway at the cemetery and add new stone. The trustees think that we should start with the main roads in cemetery and see how that goes first. The ditches on Brydle Road need cleaning. Sheffield is

doing some ditching also maybe we could reach out to them to see about sharing cost and labor. The sub drains on Brydle Road need stone. The trustees asked Chris to contact the contractor to see who they are using for asphalt grinds. Also need get quotes from Suite Kote, Martuccio and Russell Standard for dust control. They would like the work done in June but no later than July 4th. The concrete apron for Mrs. Novak needs done. Chris asked for clarification on highway use manual for driveway and yard tile. The trustees said that homeowner purchases supplies and the township does the work. This way we know that it was completed correctly. Chris would like to modify the yard rake to work with the Kubota. The road department could do the work to get this done. There are 2 bermers for the Mack truck that will never be used. Chris asked the trustees what to do with them. Could they be sold on Gov Deals? The parking lot at the fire hall is being put on hold right now.

Cemetery: The road department will be working on footers for head stones.

Fire/EMS: 160 runs to date with 127 of them EMS. All shifts are filled. No overnight shifts have been needed. The township loaned North Kingsville 2 MARCS radios to try out. Sheffield is now using MARCS radios also.

Preventative maintenance on Units 619 and 621 on hold right now. On March 16 and 17th Monroe borrowed Kingsville's second out ambulance. There are no trainings scheduled at this time. Dave West, Interim Chief asked if the township had received the checks from OTARMA for replacing the MARCS radios that were damaged. The fiscal officer reported that no checks had been received at this time. The township's cost share for the \$140,000.00 FEMA grant will be around \$6600.00 for new SCBA equipment. North Kingsville used the township's new extractor to clean their fire gear.

Zoning: Mike DeFazio, Zoning Inspector, reported one new permit to Elmer Anthony, 5720 Donna Drive and homeowner of 5801 South Wright Street contacted regarding the need to remove trailer. The homeowner reported that they had hired a contractor to do this but they never did the job and they are now looking for someone else. There is a BZA Hearing set for 5569 Route 193 on March 30 at 6:30 pm. There will be no physical meeting but they will be using GOTOMTG.com

OLD BUSINESS: 1) Jim Branch asked about the final payment to Dave Payne. The fiscal officer has not seen a bill but will look for it

NEW BUSINESS: 1) Mike Cliff made a motion to put the bermers on Gov Deals. Karl Brunell seconded the motion; all yes. 2) Jim Branch made a motion for the township to use GOTOMTG.com for an annual cost of \$200.00. Mike Cliff seconded the motion; all yes. 3) Karl Brunell made a motion to discuss stone bid being placed by May 13. Jim Branch seconded the motion; all yes. This was tabled at this time. Chris to get hard numbers for next meeting. 4) Mike Cliff made a motion to hire Brobst Tree Service to do the tree work on Mill Street at a cost of \$1800.00. Jim Branch seconded the motion; all yes. 5) Mike Cliff made a motion to get quotes from contractors for the tree work on Fox Road. Karl Brunell seconded the motion; all yes. 6) Mike Cliff made a motion to send out the dashboard for the boom mower at a cost not to exceed \$500.00. Karl Brunell seconded the motion; all yes. 7) Mike Cliff made a motion to allow the road department to modify the landscape rake for use with the Kubota. Karl Brunell seconded the motion; all yes. 8) Jim Branch made a motion due to COVID19 to modify as of 3/15 that only Employees are to be at the fire hall and as of 3/26 that only township garage personnel should be at the garage due to state and federal guidelines. Mike Cliff seconded the motion; all yes. 9) Jim Branch made a motion to add Administrative Leave with pay to the personnel hand book section 5.10 ORC 124.388 ruling. Mike Cliff seconded the motion; all yes. 10) The subject of what to do with the one-ton truck was placed on hold at this time.

PUBLIC COMMENTS/CONCERNS: Fred Pierce Ruhland said that he thought that Brydle needed at least 150 tons of stone or dust control as soon as possible. Asked if Fox Road was going to be paved in 2020. The trustees said that it should be completed no later than May of 2021.

Karl Brunell made a motion to adjourn the regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Karl Brunell, Chairman

Sarah Patterson, Fiscal Officer